

## Budget Amendment Request

To: Village Manager & Treasurer

From: Jeffrey Garrison – Chief of Police

Date: August 1, 2026

Subject: Budget Amendment Request – Capital Outlay for Tasers (CIP Line 101.301.980)

### **Purpose**

I am requesting a budget amendment to reallocate existing funds within the Police Department budget to cover the previously approved Capital Outlay purchase of Tasers. This amendment involves no additional funding to the department; it is a transfer between existing budget lines.

### **Proposed Fund Transfers**

The following amounts will be moved to the Capital Improvement Program (CIP) line 101.301.980:

| Budget Line               | Amount             |
|---------------------------|--------------------|
| -----                     | -----              |
| 101.301.900               | \$2,500            |
| 101.301.727               | \$1,000            |
| 101.301.729               | \$1,000            |
| 101.301.741               | \$500              |
| 101.301.702.600           | \$1,000            |
| <b>**Total Transfer**</b> | <b>**\$6,000**</b> |

### **Justification**

This reallocation is necessary to fund the installment payment for the previously council-approved Taser equipment purchase under the Capital Outlay plan. The transfer:

- Requires **no new or additional funds** to the Police Department budget.
- Will **not negatively impact** current departmental operations or other budgeted priorities.
- Reflects **an ongoing installment obligation**, with similar funding needs anticipated in the next fiscal year.

### **Recommendation**

Approval of this budget amendment will ensure timely payment for essential public safety equipment while maintaining fiscal responsibility and adherence to the approved Capital Outlay plan.

Thank you for your consideration.

Respectfully submitted,

Jeffrey Garrison

Chief of Police

Village of Pinckney Police Department

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**Fw: Scheduling, Building Access Code, and Camera System Information**

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**From** Jeffrey Buerman <president@villageofpinckney.org>

**Date** Thu 7/30/2026 2:15 PM

**To** Village Council Members 25 / 26 <villagecouncilmembers2526@villageofpinckney.org>

**Cc** Jeffrey Garrison <jgarrison@villageofpinckney.org>; Mike Trenkle <2903@villageofpinckney.org>; Office Manager <OfficeManager@villageofpinckney.org>; Tabitha Dolan <treasurer@villageofpinckney.org>; Dustin Moma <d.moma@villageofpinckney.org>; Mike Szafranski <michael.szafranski.yawz@statefarm.com>; krautb33@gmail.com <krautb33@gmail.com>; Julie Amy <forkidssakeelc@sbcglobal.net>

Council,

As Village President and Village Manager, I believe it is important that we provide clear direction, establish consistent expectations, and work together to make the best use of the Village's limited resources.

Our shared goal is to provide dependable police protection when our residents need it most. At Monday open meeting, Chief Garrison stated that most crime occurs between midnight and 6:00 a.m. He also publicly stated that the Police Department would not have coverage after midnight.

I do not believe publicly identifying specific gaps in police coverage is in the best interest of the Village or our residents. While Council must receive accurate information regarding staffing and service levels, operational details that could affect public safety should be communicated thoughtfully and through the appropriate channels.

Based on the Chief's statement regarding when most crime occurs, I am asking, demanding as the Village's chief administrative officer that police coverage be prioritized between midnight and 6:00 a.m. Coverage should also be prioritized from Thursday afternoon through Sunday, when activity within the Village is generally higher.

If gaps in coverage are necessary, I believe Monday through Wednesday daytime hours should be considered first. This would align our staffing with the times of greatest need and make the best use of the department's available resources.

The Police Department has an approved budget of \$500,000. I am confident that, with thoughtful planning and cooperation, an effective schedule can be developed within that budget while complying with the collective bargaining agreement and all applicable employment requirements.

Going forward, all departmental schedules and proposed schedule changes must be submitted to the Village Manager for review and approval before implementation. This will help ensure that staffing decisions remain within the approved budget and support the Village's operational priorities. This process is intended to provide consistency, accountability, and better coordination across all departments.

I was also informed at our department head meeting that the Chief would like to replace the patrol vehicle that was totaled. I agree that our officers need safe and dependable equipment. However, I believe we have an opportunity to meet that need while also making a responsible financial decision.

My recommendation is that the Village:

1. Use the insurance proceeds from the total vehicle.
2. Sell the oldest remaining police vehicle.
3. Combine those funds to purchase one new patrol vehicle with a manufacturer's warranty.

4. Retain compatible equipment from the third vehicle for installation in the new vehicle or for future replacement needs.

5. Operate with two safe and dependable police vehicles!

This approach could allow us to improve the reliability of the police fleet, reduce maintenance expenses, and purchase a new vehicle without using additional General Fund dollars. Any purchase or sale would follow the Village's purchasing requirements and receive the necessary Council approval.

I am also asking that all departmental ideas, proposals, and requests be presented to the Village Manager before being brought to the Council. This will allow proposals to be reviewed for their financial, operational, contractual, and legal impact. It will also help ensure that Council receives complete and accurate information before being asked to make a decision.

This process is not intended to limit communication between department heads and Council members. It is intended to strengthen our chain of communication, improve coordination, and help everyone work from the same information.

We have difficult decisions ahead, but I believe we can meet these challenges by communicating clearly, respecting the approved budget, and working together toward solutions that best serve our residents.

Thank you,

Jeff Buerman  
Village President and Village Manager

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**From:** Jeffrey Buerman <president@villageofpinckney.org>

**Sent:** Wednesday, July 29, 2026 1:04 PM

**To:** Jeffrey Garrison <jgarrison@villageofpinckney.org>; Mike Trenkle <2903@villageofpinckney.org>

**Cc:** Village Council Members 25 / 26 <villagecouncilmembers2526@villageofpinckney.org>; Ryan Hamlin <rhamlin@villageofpinckney.org>

**Subject:** Scheduling, Building Access Code, and Camera System Information

Good afternoon, Chief Garrison,

I want to clarify a misunderstanding regarding police scheduling. The Police Department's approved budget is \$500,000, and the department's staffing schedule must operate within that amount. Neither I nor the Village Council directed the department to eliminate 24/7 coverage. My understanding of the Council's direction is that you are responsible for developing a schedule that provides the best possible coverage while remaining within the approved budget.

**Please also have the access code for the rear door changed and provide the new code to the appropriate authorized personnel.**

In addition, please provide me with a written overview of the Village's camera system addressing the following:

1. The history and original purpose of the camera system, including when and why the cameras were installed.
2. Whether there are any subscription, licensing, maintenance, storage, or other recurring costs.
3. The results or successes the Police Department has had using the cameras.
4. Who has access to and monitors the cameras and recorded footage.
5. Who authorized or approved the installation of the cameras, including the date and form of approval, if available.
6. The applicable policies for accessing, retaining, sharing, and deleting recorded footage.

Please provide this information as soon as possible. If any requested information or supporting records are unavailable, please identify that in your response.

Thank you,

Jeff Buerman

Village President / Village Manager / Zoning Adm

Village of Pinckney

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